

TENANCY APPLICATION FORM

Before submitting this application please ensure you have:

- Completed all details in full on the Tenancy Application
- Attached copies of documents to meet 100 points of identification and Proof of Income.
- Read and signed the Agency's Terms & Conditions
- Signed the Agency's Declaration & Acceptance

Suite 21/228 Shute Harbour Road

Cannonvale QLD 4802

phone: 07 4858 1100

mobile: 0447 268 218

email: rentals1@taylorspropertyspecialists.com.au

website: www.taylorspropertyspecialists.com.au

PROPERTY DETAILS

Full Address of Property:

Commencement

Date:

Lease

Term:

Rental Amount

Per Week:

How many people will occupy the property:

Adults:

Children:

Ages:

APPLICANT DETAILS

Note: Every adult applying for this property must complete a separate application:

Full Name:

DOB:

Mobile:

Home Phone:

Work Phone:

Email:

Drivers Licence No:

State:

Number of vehicles:

Registration Numbers:

Dependants:

Full Name:

Relationship:

Date of Birth:

Are you or any of the dependants living with you a smoker?

Yes

No

Do you intend to keep pets at the property?

Yes

No

Type of Pet(s)?

Registered with council?

Yes

No

Yes

No

ADDRESS HISTORY**Current Address:**

Suburb:

State:

Post Code:

Period of Occupancy:

From:

To:

Rent:

Owner:

Current Rent:

per week

Reason for leaving:

Agent/ Lessor:

Phone:

Email:

Previous Address:

Suburb:

State:

Post Code:

Period of Occupancy:

From:

To:

Rent:

Owner:

Current Rent:

per week

Reason for leaving:

Agent/ Lessor:

Phone:

Email:

EMPLOYMENT DETAILS *(if currently not employed please provide details of previous employment)*

Occupation:

Full time:

Part time:

Casual:

Employer:

Contact Name:

Employer address:

Contact Number:

Period of Employment:

From:

To:

Net Weekly Income:

Please provide details of any additional income / Centrelink Payments:

Amount per month:

Source of additional income:

Amount per month:

Source of additional income:

SELF EMPLOYED / COMPANY

Business Name:

Business Address:

Phone:

ABN:

Email:

Ave Weekly Income:

Accountant Name:

Accountant Phone:

Solicitors Name:

Solicitor Phone:

STUDENT

Are you currently studying full time?

Yes

No

Name of
Institution:Student Identification
Number:

Are you an overseas student?

Yes

No

If yes, Visa
expiry date:**REFERENCES** *(not relatives, partners, or other applicant)*

Referee 1:

Name:

Relationship:

Phone:

Referee 2:

Name:

Relationship:

Phone:

EMERGENCY CONTACT

Emergency Contact 1

Name:

Phone:

Address:

Relationship:

Emergency Contact 2

Name:

Phone:

Address:

Relationship:

SUPPORTING DOCUMENTS**Identification**

You are required to meet a 100 point identification criterion upon submission of your application. TAYLORS Property Specialists may photocopy any items and retain as part of your application. Please Note: At least one form of Photo Identification MUST be provided.

70 Points Passport Full Birth Certificate Citizenship Certificate**40 Points** Australian Driver's Licence Student Photo ID Department of Veterans Affairs Card Centrelink Card Proof of Age Card State/ Federal Government Photo ID**25 Points** Medicare Card Council Rates Notice Vehicle Registration Notice Utility Bill Tenancy History Ledger Statement for Financial Institution Last 4 Rent Receipts Rent Bond Receipt Previous Tenancy Agreement**Proof of Income**

You are required to supply TAYLORS Property Specialists with proof of income upon submission of your application:

Employed: Last TWO pay slips**Self Employed:** Bank Statements, Group Certificate, Tax Return or Accountants Letter**Not Employed:** Centrelink Statement

EXECUTION, DECLARATION & DATABASE NOTIFICATION:

Please note: Your application will not be processed unless you have inspected the property, completed this application form in full, provided copies of your proof of identity and confirmed that you have read and accepted the terms and conditions by signing this document in the space provided below.

TERMS AND CONDITIONS

- The information contained in this form is being collected by TAYLORS Property Specialists ABN 76 674 868 595, and the various real estate agents, agent's representatives operating under TAYLORS Property Specialists so that we can consider your application to rent a property.
- It is a condition of this residential tenancy application that you consent to the collection and use of the information contained in this application in the manner outlined in our Privacy Policy found at www.taylorspropertyspecialists.com.au/privacy.
- If you provide us with personal information of other parties (such as a joint tenant, an emergency contact or your referees) you must notify them that you have provided their personal information to TAYLORS Property Specialists and must make them aware of our terms and conditions contained herein and Privacy Policy.
- The applicant/s acknowledges that this is an application for lease of this property and that the application is subject to the owner's approval and the availability of the premises. No action will be taken against the owner / agent if the application is unsuccessful.
- The property is subject to its availability on the due date and no action shall be taken by the successful applicant/s against the landlord or the agent should the property not be available for occupation on the due date, for any reason.
- Should the owner/landlord accept this application, the applicant/s will be required to sign the tenancy agreement and pay the full bond within 24 hours of the application being approved.
- If approved, the successful applicant/s agree to pay the bond and the first month's rent electronically.
- The owner reserves the right to withdraw acceptance and offer the property to other applicants until a tenancy agreement has been signed by all parties.
- The keys to the premises will not be made available until the day the tenancy commences.
- It is the responsibility of the applicant/s to check with the telephone provider before proceeding with the application to confirm the existence and status of landline telephone services at the property.
- The successful applicant/s will be responsible for the connection and payments of gas, electricity, telephone and water usage.
- The successful applicant/s will be responsible for ensuring the main switch is in the off position before power can be connected to the premises at the commencement of the tenancy.
- The premises are a "smoke free zone". Successful applicants will be required to agree that they, other occupants of the premises and/or guests will not smoke inside the premises.
- The tenancy will be otherwise governed in accordance with the terms of the tenancy agreement, when signed by all parties.

ACCEPTANCE OF TERMS OF TENANCY

I declare that:

- I have inspected the premises and accept the property in the condition as inspected;
- The information I have provided in my application is complete and accurate in all respects;
- I am not, and have never been, a bankrupt;
- I have been informed that TAYLORS Property Specialists may use the services of tenancy database operators set out below to check the tenancy history of applicants;
 - TICA - Ph 1902 220 346, www.tica.com.au
- I authorise TAYLORS Property Specialists, its authorised agents and staff to use and/or disclose my personal information for the following primary purposes:
 - To undertake reference checks with referees, my employer, former employers, my current and former landlords and/or their agents and the operators of the National Tenancies Databases detailed above;
 - To enable owners of the premises to make a decision on my application;
 - To prepare the lease/tenancy documents;
 - To enable tradespeople/maintenance personnel to contact me, if required;
 - To lodge and/or transfer or claim against my bond held with the Bond Authority, as applicable;
 - To undertake and/or enforce legal process/decisions of a Tribunal/Court and/or Statutory Authority, where applicable;
 - To instruct collection agents or lawyers, where applicable;
 - To transfer water account details into my name.
- I consent to the storage of my personal information on TAYLORS Property Specialists databases and am aware that my information may be used for the secondary purposes of providing me with information about other properties and services provided by TAYLORS Property Specialists and for marketing, planning, product development, research and other commercial purposes;
- If I do not wish to receive marketing information or information about other products and services provided by TAYLORS Property Specialists I will tick this box
- If I default under a rental agreement, I authorise TAYLORS Property Specialists to disclose details of any such default to the tenancy database operators National Tenancy Database and/or TICA and to landlords or agents for any properties I may apply for in the future, in accordance with Section 439 of the Residential Tenancies Act (1997);
- I understand that my personal information will otherwise be collected, held and disclosed in accordance with TAYLORS Property Specialists Privacy Policy found at www.taylorspropertyspecialists.com.au/privacy.

EXECUTION

Name of Applicant:

Signature:

Date: